

MONTHLY PROGRESS REPORT

Pierce County Roofers Joint Apprenticeship Council

REPORT IS DUE TO JATC OFFICE BY THE 5TH OF THE NEXT CALENDAR MONTH

Either Mail or Email this form to:
Pierce County Roofers JATC
 3049 South 36th St. • Room 213
 Tacoma, WA 98409
 P: (253) 474-0528 • F: (253) 474-5154
 Email: Racheal@piercecountyroofers.com

Name _____

Street _____

City _____ Zip _____

Phone _____ APPRENTICESHIP WORK PROGRESS RECORD FOR: Month _____ Year _____

Employer: _____

WORK CODE

RECORD HOURS FOR A SINGLE CALENDAR MONTH ONLY

Current Wage Rate %: (Circle One) **55% 60% 70% 80% 90%**

Any questions or problems
Please call 253-474-0528

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	HOURS	
"A" Roof Prep 800 hrs.																																	0
"B" Sloped Roofing 500 hrs.																																	0
"C" Built Up 1550 hrs.																																	0
"D" Single Ply 1550 hrs.																																	0
"E" Water- proofing 450 hrs.																																	0
"F" Maint- enance 100 hrs.																																	0
Total Hours Daily	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Month Total	
																																0	

A PROGRESS REPORT IS REQUIRED FOR EACH MONTH EVEN IF YOU DO NOT WORK.

WORK CODES ARE DESCRIBED BELOW.

MONTHLY PROGRESS REPORT

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WORK CODES

“A”: Roof Preparation Work/Truck Driving/Equipment Operation – 800 Hours

Includes: Tear off and removal of existing roof systems including insulations, ballast, vapor retarders, underlayments, and cleaning of roof or roof deck surfaces. Includes warehouse work, truck loading/unloading, and material handling not related to actual roof systems installation. Includes: Operation of company owned or company rented vehicles including: Service Trucks, Crew Cabs, Dump Trucks, Tanker Trucks, Boom Trucks and Flat Bed Trucks. Also included is operation of kettles, tankers, forklifts, man-lifts, and boom trucks.

“B”: Sloped Roofing Systems – 550 Hours

Includes: Installation of all types of composition shingles, shakes, tile, and slate including all related barrier boards, ice & water or underlayment materials, roof insulation components, integral flashing, trim, roof vents, and any accessory components related to the completion of such systems.

“C”: Built Up and Modified Roofing Systems – 1550 Hours

Includes: Standard or modified bitumen multiply built up roofing systems, including mop applied, torch applied, cold applied, or self adhered. Also, includes all work related to the installation of these systems such as installation of barrier boards, vapor retarders, slip sheets, base sheets, roof insulation, cover boards, membrane application, membrane flashing work, roof surfacing, and any accessories related to the completion of such systems.

“D”: Single - Ply Roofing Systems – 1550 Hours

Includes: PVC, CPVC, CSPE, CPE, EPDM, PIB, Butyl, Plastic, TPO or Modified Elastomeric sheet systems. All work related to the installation of these systems such as slip sheets, barrier boards, roof insulation, cover boards, membrane flashings, detail, coatings, ballast materials, and any accessories related to the completion of such systems.

“E”: Waterproofing and Damproofing – 450 Hours

Includes: Installation of single or multi-layer membranes consisting of sheet-applied, hot-applied membranes, torch applied membranes, liquid membranes, waterproofing panel systems, cold applied elastomeric compounds applied by spray, trowel or brush, and asphalt based damproofing. Also all work related to the installation of these systems such as preparation, priming, reinforcement flashing, product application, installation of drainage boards/mats, filter fabrics, root barriers, drainage tension boards, insulation boards, and protection boards. Also includes vegetative roof covering systems, when they are a component of the roofing or waterproofing system.

“F”: Maintenance and Repair Work – 100 Hours

Includes: Leak repairs, coating of existing roof systems, flashing repairs, misc. patch work, roof cleaning, inspection, and related work.